

GOVERNOR APPOINTMENTS PANEL

Friday, 29th April, 2016

2.00 pm

Wantsum Room, Sessions House, County Hall,
Maidstone





AGENDA

GOVERNOR APPOINTMENTS PANEL

Friday, 29th April, 2016, at 2.00 pm
Wantsum Room, Sessions House, County
Hall, Maidstone

Ask for: **Andrew Tait**
Telephone **03000 416749**

Tea/coffee will be available before the meeting

Membership (7)

- Conservative (4): Mr D L Brazier (Chairman), Miss S J Carey, Mrs V J Dagger and Mr R J Parry
- UKIP (1): Mr N J Bond
- Labour (1): Ms A Harrison
- Liberal Democrat (1): Mr D S Daley

UNRESTRICTED ITEMS

(During these items the meeting is likely to be open to the public)

A. PANEL BUSINESS

- A1 Substitutes
- A2 Declarations of Interests by Members in items on the Agenda for this meeting.
- A3 Minutes - 5 February 2016 (Pages 5 - 8)
- A4 Proposed future arrangements for the Governor Appointments Panel (Pages 9 - 14)

B. APPOINTMENT OF LEA SCHOOL GOVERNORS

- B1 Authority Governors for Primary, Secondary and Special Schools in Kent (Pages 15 - 24)
- B2 Other items which the Chairman decides are Urgent

EXEMPT ITEMS

(At the time of preparing the agenda there were no exempt items. During any such items which may arise the meeting is likely NOT to be open to the public)

Peter Sass
Head of Democratic Services
03000 416647

Thursday, 21 April 2016

Please note that any background documents referred to in the accompanying papers maybe inspected by arrangement with the officer responsible for preparing the relevant report.

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KENT COUNTY COUNCIL

GOVERNOR APPOINTMENTS PANEL

MINUTES of a meeting of the Governor Appointments Panel held in the Wantsum Room, Sessions House, County Hall, Maidstone on Friday, 5 February 2016.

PRESENT: Mr D L Brazier (Chairman), Mr N J Bond, Mr D S Daley, Ms A Harrison and Mr R J Parry

OFFICERS: Ms S Mayes (Governor Support Officer) and Mr A Tait (Democratic Services Officer)

UNRESTRICTED ITEMS

1. Minutes
(Item A3)

RESOLVED that the Minutes of the meeting held on 20 November 2015 are correctly recorded and that they be signed by the Chairman.

2. Authority Governors for Primary, Secondary and Special Schools in Kent
(Item B1)

(1) The Panel agreed to reappoint Mr A Horton to the Governing Body of Holywell Primary School. This was because he was an esteemed governor and a Local Leader of Governance. He was highly valued by both Governor Services and his own Governing Body which he currently chaired. His eldest child was now in Year 6 and due to leave in the summer of 2016.

(2) The Panel agreed to reappoint Mrs V Anthony-David to the Governing Body of Fleetwood Primary School in the light of a supporting statement from the Chair that her input had been valuable and that the Governing Body wished to retain her as a Local Authority Governor.

(3) The Panel agreed to consider the late nomination of Mrs S Morgan to the Governing Body of West Hill Primary School, Dartford. She was appointed to the Governing Body as she met the Guidelines.

(4) RESOLVED that the appointments of Authority Governors to Primary, Secondary, Special Schools, Pupil Referral Units, the Pool of Additional Governors and nominations to non-Authority Academies be agreed as set out in the Appendix to these Minutes.

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APPENDIX
(Paragraph 2 of the Minutes refers)

1. ASHFORD
School

Appointee

2. CANTERBURY
School

Appointee

3. DARTFORD

School

Fleetdown Primary School
West Hill Primary School

Appointee

Mrs V Anthony-David
Mrs S Morgan

4. DOVER

School

Dover Grammar School for Boys
Sandown School
Worth Primary School

Appointee

Mr L Craggs
Mrs A Herring
Mr T Fisher

5. GRAVESHAM
School

Appointee

6. MAIDSTONE

School

Bower Grove School
Greenfields Community Primary School
Lenham Primary School
Senacre Wood Primary School
Staplehurst School
Swadelands Specialist School and Sports College

Mrs J Cousins
Mrs C Elcomb
Mr W Grace
Mr A Bax
Mr C Roome
Mr D Johnson

7. SEVENOAKS

School

High Firs Primary School
St Katherine's Knockholt CEP School

Appointee

Mrs A Marshall
Mr A Robson

8. SHEPWAY

School

Ospringle CEP School

Appointee

Dr A Norley

9. SWALE

School

Sheldwich Primary School (ACA)
Borden CEP School
Bysing Wood Primary School
Hernhill CEP School
Holywell Primary School
Murston Infant School
Newington Community Primary School and Nursery

Appointee

Mr A Golesworthy
Mrs J Brown
Mr P Oxberry
Mrs H Figgis
Mr A Horton
Mrs S Batters
Mrs L Gardner

10. THANET

School

Birchington CE Primary School
Bromstone Primary School
Callis Grange Nursery and Infant School
St Anthony's School

Appointee

Mr S Hughes
Mrs E Moran
Mr G Edwards
Mrs A Russell

11. TONBRIDGE AND MALLING

School

Laddingford School
Woodlands Infant and Junior School

Appointee

Mrs G Danvers
Mr G Bartlett

12. TUNBRIDGE WELLS

School

Bishops Down School
Lamberhurst St Mary's CEP School
Tunbridge Wells Grammar School for Boys

Appointee

Mr S Farthing
Miss S Gill
Mr P Drew

13. PUPIL REFERRAL UNITS

14. PROPOSED FEDERATIONS

15. POOL OF ADDITIONAL GOVERNORS

From: **David Brazier, Chairman of the Governor Appointments Panel**
Patrick Leeson, Corporate Director for Education, Learning and Skills
Geoff Wild, Director of Governance and Law

To: **Governor Appointments Panel – 29 April 2016**

Subject: **Future arrangements for the Governor Appointments Panel**

Classification: **Unrestricted**

Electoral Division: All

Summary:

This report sets out a proposed revision to the arrangements for the nomination of Local Authority Governors for recommendation to Selection and Member Services Committee.

1. Background

1.1 On 26 January 2016 the Selection and Member Services Committee gave delegated powers to the Corporate Director of Education, Learning and Skills (in consultation with the Chairman of the Governor Appointments Panel) to make all appointments and nominations of Local Authority Governors where the nominated governor meets the guidelines in full. This decision enabled Panel meetings to be cancelled unless there were requests to consider exceptions. A copy of the report to Selection and Member Services is attached at **Appendix 1**.

1.2 One of the consequences of this decision is that Panel meetings are taking place to consider only a very small number of exceptions. The last two meetings have considered one exception each. Some Panel Members have expressed the view that this represents an unnecessary use of resources as it still involves Members travelling to County Hall in order to participate in what is often a very short meeting indeed.

2. Proposed change to the process

2.1 In response to these concerns, officers have sought to identify a mechanism which enables Members to retain the ability to exercise their judgement when required to do so whilst avoiding an excess of meetings which contribute little to the work of the County Council.

2.2 The most appropriate course of action to achieve this goal would be for Selection and Member Services Committee to extend delegated powers to the Corporate Director of Education, Learning and Skills to make or refuse to make an appointment in circumstances where the nominated individual does not meet the guidelines in full, *providing that* all Members of the Governor Appointments Panel are in agreement with the Corporate Director's decision.

2.3 If the Selection and Member Services Committee were to adopt the above process, the means of carrying it out would normally be through email communication. The School Governance Officer would set out the name of the individual applicant together with the guideline which is not met in full. An explanation of the circumstances would also be given, including any accompanying papers, together with the grounds for her recommended course of action. Each Member would be asked to reply to her within two weeks of the date of the initial communication to them. In the event that the Panel Members all indicated their agreement on a course of action, this would be recorded and the Corporate Director would be invited to exercise delegated powers accordingly. A record of the decision would be retained and formally reported at the next meeting of the Panel. If it proved impossible to obtain a reply from one or more Panel Members, the Panel would need to meet formally on the next date scheduled.

2.4 This would enable Panel meetings to be cancelled unless there was a disagreement amongst Members in respect of a particular nominee or the Corporate Director disagreed with the unanimous views of the Panel Members. If this was the case, the nomination would be considered at the next scheduled meeting of the Panel.

2.5 Decisions on a request to remove a school governor would not be affected by the proposed revision.

3. **Recommendation(s)**

Recommendation(s):

The Panel is invited to agree the recommendations set out in paragraph 2.2 above for approval by Selection and Member Services Committee.

Suzanne Mayes
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Andrew Tait
Democratic Services Officer
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From: **David Brazier, Chairman of the Governor Appointments Panel**
Patrick Leeson, Corporate Director for Education, Learning and Skills
Geoff Wild, Director of Governance and Law

To: **Selection and Member Services Committee - 26 January 2015**

Subject: **Future arrangements for the Governor Appointments Panel**

Classification: **Unrestricted**

Electoral Division: **All**

Summary:

This report takes into account the revised arrangements for the nomination of local authority governors and sets out a recommendation from the Governor Appointments Panel to make more efficient use of its time. The report also sets out a consequential amendment to the Constitution arising out of the new regulations reported to the Committee on 8 October 2014 and asks the Committee to formally delegate the nomination of governors function to the Governor Appointments Panel.

1. Background

1.1 Changes to school governance constitution regulations in September 2012 reduced the number of local authority governors on a single governing body to **'one, and only one'**. Under the 2012 regulations, the local authority role is redefined to one of "nominating a suitably skilled individual" for the role, with the governing body making the appointment at school level. The Local Authority retains the right to appoint additional governors where a school is eligible for intervention. This new function requires a consequential amendment to the terms of reference of this Committee to read:

*"(e) the appointment of, **nomination of suitably skilled individuals** as, or removal of, LEA governors to school governing bodies..."*

1.2 It is recommended that the nomination of individuals function be delegated to the Governor Appointments Panel.

1.3 All maintained schools are required to reconstitute under the 2012 regulations by September 2015, if they have not already done so. As a consequence, the number of nominations to serve as local authority governors will reduce considerably in the meantime.

2. The impact on the Governor Appointments Panel

2.1 The Governor Appointments Panel is a sub-committee of the Selection and Member Services Committee, exercising on its behalf the responsibility for the appointment or removal of local authority governors. The Panel has only needed to consider one application for the removal of a governor over the past 10 years.

2.2 The Governor Appointments Panel meets on six occasions each year. Each meeting typically considers between 40-60 nominations, including up to ten where the candidates have in some way not conformed to the guidelines for appointment set by the Selection and Member Services Committee. On occasions, the Panel has needed to choose between one or more candidates for the same position.

2.3 The two most recent meetings of the Panel considered a total of 43 nominations. Only one of these failed to conform to the guidelines. Members of the Panel agreed that they were being unnecessarily asked to travel to County Hall from different parts of the county to attend meetings that did not require them to exercise their judgement. The Panel considers it more than likely that such a situation will occur on a number of future occasions.

3. Proposed change to the process

3.1 The Governor Appointments Panel met on 21 November 2014 and agreed to recommend to the Selection and Member Services Committee that it give delegated powers to the Corporate Director of Education, Learning and Skills (in consultation with the Chairman of the Governor Appointments Panel) to make all future appointments to governing bodies where the nominated governor meets the guidelines in full.

3.2 The Panel's aim is to enable its meetings to be cancelled if there are no requests to consider exceptions. This would make the process more efficient without compromising the right of Members to make decisions that require the exercise of judgement.

3.3 A report setting out those appointments made under delegated powers would be given to each Panel meeting that took place.

4. Recommendation(s)

Recommendation(s):

4.1 The Committee is invited to

(a) agree to vary its terms of reference to include the nomination of suitably skilled individuals to governing bodies;

(b) delegate the function of nominating suitably skilled individuals to the Governor Appointments Panel; and

(c) delegate authority to the Corporate Director of Education, Learning and Skills (in consultation with the Chairman of the Governor Appointments Panel) to make all appointments to governing bodies where the nominee meets the guidelines in full.

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By: Corporate Director Education, Learning and Skills
To: Governor Appointments Panel – 29th April 2016
Subject: AUTHORITY GOVERNORS FOR PRIMARY, SECONDARY
AND SPECIAL SCHOOLS IN KENT
Classification: Unrestricted
File Ref: ST/04/16

Summary: To consider nominations for appointments to school governing bodies.

FOR DECISION

The following schedule shows for each school the names of persons nominated for the vacancy and the sponsor submitting the nominations.

Recommendations

Members are asked TO MAKE appointments for Authority governors in primary, secondary and special schools in this schedule.

Sue Tunnicliffe
Leadership And Governance Senior Improvement Advisor

Background Documents
GAP Report
Issues Paper

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Page No. Summary Papers	District	School Name Name of Nominee(s)	Comments	Guideline
	Shepway	Federation of Bodmarsh & Saltwood Morag Hards	Teacher in school in same area – locating to different area as part of a federation. However the school does not compete for pupils as Foxwood and Highview is a special school and Bodmarsh and Saltwood is a local maintained federation. Chair endorses the appointment of Mrs Hards. Attached email from Chair.	E (5)

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Ashford

School Name	End Date	Governors Name	Nominating Body	New/Reappointment	Attendance
					Issues
Brook Community Primary School		Alison Finn	Governing Body	New	
Charing CEP School					
Goldwyn School					
Lady Joanna Thornhill (Endowed) Primary School		Wendy Callaghan	Governing Body	new	
North School, The					
Smeeth Community Primary School					
Victoria Road Primary School		Barbara Saltmarsh	Governing Body	New	
Willesborough Infant School					

Canterbury

School Name	End Date	Governors Name	Nominating Body	New/Reappointment	Attendance
					Issues
Blean Primary School					
Herne Bay Junior School		Mrs Kayleigh Hutchings	Governing Body	New	
Joy Lane Primary School		Mrs Christine Graves	Governing Body	New	
St Thomas' Catholic Primary School, Canterbury					
Westmeads Community Infant School					
Whitstable & Seasalter Endowed CEJ School					
Whitstable Junior School		Mrs Carol Ann Torode	Governing Body	New	

Dartford

School Name	End Date	Governors Name	Nominating Body	New/Reappointment	Attendance
					issues

ACA Wilmington Grammar School for Boys					
Craylands School, The					
Dartford Grammar School for Girls					
Langafel CE (VC) Primary School					
Maypole Primary School		Ms Yewande Adeyoyin	Governing Body	New	
Our Lady's Catholic Primary School, Dartford					
Rowhill School					
St Anselm's Catholic Primary School					
Westgate Primary School					

Dover

School Name	End Date	Governors Name	Nominating Body	New/Reappointment	Attendance
					Issues
ACA Dover Christ Church Academy					
Capel-le-Ferne Primary School					
Dover, St Mary's CE Primary School					
FED The Colliers Vale Federation					
Green Park Community Primary School					
Guston CE Primary School					
Hornbeam Primary School					
St Martin's School, Dover					
Worth Primary School					

Gravesham

School Name	End Date	Governors Name	Nominating Body	New/Reappointment	Attendance
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					issues
Lawn Primary School					
Northfleet Nursery School					
Northfleet Technology College					
Riverview Junior School		Mr David Edwards		New	
Singlewell Primary School		Mr David Holman		New	

Maidstone

School Name	End Date	Governors Name	Nominating Body	New/Reappointment	Attendance
					issues
ACA Maidstone St John's CE Primary School					
ACA The Maplesden Noakes School					
ACA St Augustines		Linda Easton	Governing Body	New	
Barming Primary School					
Bower Grove School					
Bredhurst CE Primary School		Elizabeth Nichols	Governing Body	New	
FED The St Michael's Church of England Schools' Federation					
Harrietsham CEP School					
Hunton CEP School					
PRU Kent Health Needs Education Service					
Senacre Wood Primary School					
Staplehurst School					
Swadelands School - Specialist School & Sports College					

Sevenoaks

School Name	End Date	Governors Name	Nominating Body	New/Reappointment	Attendance
					issues

Anthony Roper Primary School, The					
Crockenhill Primary School					
High Firs Primary School					
Leigh Primary School					
Otford Primary School					
Penshurst CE (VA) Primary School					
Shoreham Village School					
St Katharine's Knockholt CEP School					
St Mary's CE (VA) Primary School					

Shepway

School Name	End Date	Governors Name	Nominating Body	New/Reappointment	Attendance
					issues
Castle Hill Community Primary School					
FED The Federation of Bodsham and Saltwood Primary Schools		Mrs Morag Hards	Governing Body	New	
FED The Federation of Foxwood and Highview School					
Hawkinge Primary School					
PRU Birchwood PRU					
Seabrook CE Primary School					
Sellindge Primary School					
Selsted Church of England Primary School					

Swale

School Name	End Date	Governors Name	Nominating Body	New/Reappointment	Attendance
					Issues

ACA Sheldwich Primary School					
Bredgar CEP School					
Bysing Wood Primary School					
Holywell Primary School, Upchurch					
Ospringe CE Primary School					

Thanet

School Name	End Date	Governors Name	Nominating Body	New/Reappointment	Attendance
					Issues
ACA Northdown Primary School					
ACA St Laurence in Thanet CEJ School					
Callis Grange Nursery and Infant School					
Garlinge Primary School & Nursery - Garlinge Primary School		William Herbert	Governing Body	New	
Newington Community Primary School & Nursery - Newington Comm. Prim. Schl					
St Ethelbert's Catholic Primary School					
Stone Bay School		Christopher Joy	Governing Body	new	
The Charles Dickens School		Simon Salter	Governing Body	new	
The Royal Harbour Academy					

Tonbridge & Malling

School Name	End Date	Governors Name	Nominating Body	New/Reappointment	Attendance
					issues
Borough Green Primary School					
Kings Hill School					
PRU Two Bridges School					

St Mark's CEP School, Eccles		Felicity Haddaway	Governign Body	new	
St Peter's CE Primary School, Aylesford					
Sussex Road Community Primary School		Michael Webber	Governign Body	New	
The Judd School					
Trottiscliffe CEP School					
Woodlands Junior School					

Tunbridge Wells

School Name	End Date	Governors Name	Nominating Body	New/Reappointment	Attendance
					Issues
Bidborough CEP School					
Cranbrook CEP School					
Hawkhurst CE Primary School					
Oakley School					
Sissinghurst CEP School					
Southborough CE Primary School					
St Augustine's Catholic Primary School, Tun Wells					
Tunbridge Wells Grammar School for Boys					